



Curriculum vitae

Personal details

Name and address	Stefan Hürlimann Scheuchzerstrasse 25 CH - 8006 Zurich
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Date of birth	12 th March 1967
Place of origin	Walchwil/ZG
Marital status	single

Education and further education

10/07 – 05/09	Trigon Entwicklungsberatung, Graz/A Organisational Development Workshop (9 modules, 45 days) and practical project Training course with certificate in Organisational and Corporate Development, with Prof. Fritz Glasl among others (BSO certification in Organisational Development: 12/09)
11/08 and 01/09	LSE, London and OISE, Sydney (four weeks each) Intensive Business English courses
05/05 – 01/06	inmedio, Berlin in cooperation with EB Zurich Mediation in an intercultural environment (5 modules, 84 hours), Completion of the mediation course
10/01 – 10/03	University of Applied Sciences Solothurn Northwestern Switzerland, Solothurn Postgraduate Studies in Personnel Management (800 lessons) Diploma thesis: Self Service im HRM – Self-Service in HRM – Stumbling blocks during the implementation Specialisation: Management Development, international HRM Degree: Executive Master of Human Resource Management
08/93 – 10/93	University of California, Berkeley/USA English Language Program, Summer School: Specialisation: Business Administration/HR
10/88 – 07/93	University of Zurich, Zurich Studies in Economics Branch of studies: Business Administration Specialisation: Organisation/Organisational Development and Leadership Degree: Master of Arts UZH
1983 – 1988	Kantonsschule Zug, Zug Matura Type E (<i>general qualification for university entrance</i>)

Professional experience

03/09 – to date
06/08 – 03/09

Changetraining GmbH, Zurich (Managing Director)
Self-employed Consultant, Coach and Trainer, Zurich

Advising and training companies and not-for-profit organisations in the following areas:

- Change Management – Organisational Development
- Training – Management Development
- Coaching – Career Planning – Outplacement
- HR Projects

1999 – 06/08

a & u Kaderberatung AG, Zurich
Recruitment Advisor, Partner

- Search and selection of professionals and executives
- Advising, supporting and coaching candidates in the areas IT, finance and consulting
- Advising team leaders, department heads and managing directors on personnel issues
- Advising and coaching university graduates
- Further development of personnel marketing: focus on university graduate congresses
- Leading and coaching two internal personnel consultants

1995 – 99

Swissair (SAirGroup, Swissair Cargo, Cargologic), Zurich

1996 – 99
1997 – 99

Cargologic (ex Swissair Cargo Operations)
Head of Controlling (2 subordinates)

- Drawing up, analysing and commenting on the monthly reporting
- Responsible for end-of-month account
- Supporting the line managers regarding finance and business issues, e.g. investment bids
- Coordination and control of the budget process and the Business Plan
- Head of the Team Cargo Accounting (25 part-time subordinates)

1996 – 97

Swissair Cargo, Projects and Controlling

- Concept, project management, evaluation of Activity Based Costing of handling cargo in Zurich, Geneva, Luxembourg and Brussels
- Budget monitoring and cost control
- Working in different finance projects

1995 – 96

Swissair, Zurich-Kloten

"Market Research & Route Economy Europe"

Potential analyses of existing and new destinations in the Swissair network

1994 – 95

Swiss Bank Corporation, Zurich

Project Manager Market Research

- Establishing marketing information systems
- Leading market research projects and country analyses
- Working out potential analyses (Private Banking clients)

1994

Swiss Bank Corporation, Zurich-Altstetten

Human Resources Development Department, Training and Leadership courses

- Analysis and conception of economic and business administration modules
- Organisation and coordination of in-house training measures during a major reorganisation project

Language skills

German	mother tongue
English	very good (spoken and written)
French	good (spoken and written)
Spanish	medium (spoken)

Seminars/Further training

1999 – 2008	Diverse seminars on personnel matters , such as: <ul style="list-style-type: none">- E-recruitment and job platforms- How do I write group-targeted job advertisements?- Application seminars, professional CV writing- Communication und media/knowledge management- Developing and implementing a mission statement
1994 – 1998	<ul style="list-style-type: none">- Coach the Coach, Zurich- Ausbildung für Ausbildner (Train the Trainer), Basel- Bank internship, London
08/90 – 10/90	Intensive English for Executives Program ELS San Francisco/USA

Extra-professional activities

Management and leadership	Regional Head (Zurich) of Network (Business Network) Leading eight members of the regional committee. Planning, conception, organisation of and carrying out different events
Organisation and Coordination activities	Active member of the Economic Association of the University of Zurich (Wirtschaftswissenschaftlicher Verband (WWV) der Universität Zürich): Organisation of several company information events and factory tours for students. Liaising between company management and students
Scientific and Journalistic activities	Participation in the competition run by the “Handelsblatt” newspaper (D): Creating a communication concept for personnel marketing: “Der Personalrekrutierungs-Trichter” (“The Personnel Recruitment Filter”)

Hobbies

- Sport (ski and mountain tours, jogging, cycling, swimming)
- Travelling, foreign countries and cultures
- Culture (opera, concerts, exhibitions)